

# Minutes - Ohio Choral Directors Association Fall Board Meeting 2019

Saturday, September 7, 2019

Roush Hall Board Room

Otterbein University

10:00 a.m.

**Present:** Brandon Moss, Doug O'Neal, Beth Vaughn, Kent Vandock, Eric West, Amy Gelsone, Laura Kitchel, Franklin Miller, Laurel Labbe, Meredith Smith, Josh Dufford, Sarah Baker, Alysa Schott, Libby Hainrihar, Bradley Naylor, Jared Joseph, Rich Schipke, Lei Ramos, Alyssa Schott

**Absent:** Marie Bucoy-Calavan, Brad Pierson, Jennifer Call, Hilary Apfelstadt, Holly Pemberton, Sarin Williams, Mario Buchanan, Tim Cloeter

## I. Preliminary Reports

- Call to Order by President Brandon Moss at 10:07
- Welcome and Introductions of Board Members
- Minutes (Beth Vaughn)
  - Brandon Moss sent minutes via email
    - **Motion: to approve minutes**
      - **Made by:** Brad Naylor
      - **Seconded by:** Kent Vandock
      - **Action Taken:** Motion passed
- President's Report: (Brandon Moss)
  - Regional Conference: Joining Voices, Summer Conference 2020 in Milwaukee; See **Appendix A** for more information
    - March 4-7, 2020
  - Proposed merger via ACDA email
    - Email sent to membership on 9.6.19 to vote - *We recommend that the Central and the North Central Regions be merged into ONE region (name to be determined, i.e., "Midwest" or "Midamerica" Region or another name that both regions can define and own).*
    - Taking poll now from 2 regions; could move to National vote if passed in regions
    - **As a member of this region, please take the time to vote!**
  - Summer Conference 2020
    - June 22-24
    - Janet Galvan, Jacob Narverud, Zeb Highben
  - Charge to Board regarding membership/retention
    - **RECRUIT new members!**
    - OCDA members can register for OMEA conference at the member rate using the pre-registration member form
      - Link is on the website

- President-Elect Report (Doug O'Neal)
  - OMEA Reading Session entries due October 18
    - OMEA Reading Sessions:
      - ELEM: Thurs., Jan. 30, 12:30-1:30PM
      - MS: Fri., Jan. 31, 2:00-3:00PM
      - HS/UNIV: Sat., Feb. 1, 8:00-9:00AM
- Treasurer's Report (Kent Vandock)
  - Full report sent to board membership via email
  - See **Appendix B** for summary of Treasurer's Report
    - **Motion: to approve minutes**
      - **Made by:** Rich Schnipke
      - **Seconded by:** Eric West
      - **Action Taken:** Motion passed
- OCDA News Editor Report (Tim Cloeter)
  - Sept. 15 – deadline for fall issue
  - See **Appendix C** for list of deadlines and articles due
  - You don't have to be on the list to write an article
- Information Technology Coordinator Report (Eric West)
  - Review of Guidebook usage from Summer Conference
    - 120 registrants at Conference
      - 107 Guidebook downloads
      - Sessions viewed 2600 – (indicates separate times when someone opened Guidebook and used it)
      - Sessions with handouts were very popular
      - Great platform for sharing pictures
  - Website
    - Front page – information about OCDA members receiving OMEA members rates for 2020 conference
    - MUST use paper form (link is online) and needs to be pre-registration (no registration on site)
- Chair Reports
  - Membership (Libby Hainrihar) – See **Appendix D**
    - Sing Up! Fall Membership Drive 2019
      - Student Membership Initiative
        - Students pay \$5 for their 1<sup>st</sup> year (balance is subsidized by ACDA/OCDA (\$15 each))
        - Students register online and will be charged \$5
        - Will send out a message to University directors to urge college students to join
      - Complimentary Membership Program
        - 10 active memberships to give away
        - Must be new to ACDA or have had a membership lapse for at least 3 years

- Region chairs are asked to reach out to new teachers or those that have a membership lapse
- Investment Committee (Kent Vandock)
  - See Appendix E
  - Ideas for what to support with profits? Bring ideas to Executive Committee
    - Possibly provide scholarships for summer conference?
- Summer Conference (Jared Joseph)
  - December – launching video to promote Summer Conference
  - How else to promote?
    - Summer conducting symposiums – Have OCDA buy an ad and share Summer Conference info
    - Promote more out of state
  - Return of surveys – Find a business to provide a “prize” for completing the survey (find a way to do this without attaching name to survey)
- Children’s Honor Choir (Jennifer Call) report given via President Moss
  - Housing – using only air conditioning options
  - Create a slight increase in cost to cover rising Otterbein costs
    - New rates from Otterbein
  - Revamping Chaperone system – from parents to grad/undergrad music students
    - Many schools couldn’t participate because they couldn’t get a parent chaperone
    - Ideas for grad/undergrad music student chaperone system
      - Students from a college/university with an OCDA chapter
      - Online application process
        - Background checks
        - Choose Top 12 candidates
      - Attend orientation session
      - They will run sectionals
        - No fees to participate but no compensation
      - Retain 2 positions for administrative support
      - Can still have parent chaperones but they are commuter option so that they can remain separate
- High School Honor Choir (Josh Dufford & Meredith Smith)
  - Securing a location
    - Westerville UCC/Church of the Master
  - Clinicians
    - Dr. Rich Schipke – Men’s Chorus
    - Dr. Sandra Mathias – Women’s Chorus
- Elementary Festival (Lei Ramos)
  - NE - College of Wooster – 1<sup>st</sup> Saturday of March

- NW Saturday, March 14 – Bowling Green City Schools Performing Arts center
    - **Ideas for Elementary Choir clinicians? Let Lei Ramos know**
    - OMEA funding from some Districts
  - Mentorship (Brad Pierson)
    - **Please let Brad Pierson know if any new teachers in your area/school system**
    - Hilary Apfelstadt – retired/mentorship chairs work together
  - Historian (Amy Gelsone)
    - No report
  - Retired (Hilary Apfelstadt)
    - No report
  - Exhibits (Holly Pemberton)
    - Ads are due Sept. 15
    - **Any possible advertisers – send information to Holly Pemberton**
  - Past President's Council (Rich Schnipke)
    - Met at Summer Conference and invited Guest Clinicians to join them
    - Feedback given to Executive Committee for conference wrap-up
  - Student Chapter Rep. (Alyssa Schott)
    - No report
  - SC Region (Sarin Williams)
    - No report
  - SW Region (Sarah Baker)
    - 5 new people for Sing Up campaign!!
  - NE Region (Jennifer Call)
    - No report
  - NW Region (Brad Pierson)
    - No report
  - EC Region (Franklin Miller)
    - A retired member from his region took advantage of a free membership and really enjoyed it
- Repertoire & Resources Coordinator Reports
  - Youth (Laurel Labbe)
    - No report
  - Collegiate (Marie Bucoy-Calavan/Laura Kitchel)
    - No report
  - Lifelong (Mario Buchanan)
    - Call-in report
    - He plans to write an article in every newsletter from Music and Worship
  - Repertoire Specific (Brad Naylor)
    - Harvard Glee Club in Athens – tenor/bass workshop
      - Thursday, March 19

## II. Old Business

- Process for awarding scholarships (Brandon Moss)
  - **Executive Committee is discussing parameters right now; will report at winter meeting**
- Other old business – none reported

## III. New Business

- 2020 OCDA Budget Approval (Kent Vandock)
  - See Appendix F
  - **Motion: to approve minutes**
    - **Made by: Rich Schnipke**
    - **Seconded by: Brad Naylor**
    - **Action Taken: Motion passed**
- Storing OCDA Archives at Bowling Green (Rich Schnipke)
  - Amy Gelsone (Historian) has been in the process of scanning printed items
  - There is a big bin full of archives that gets passed around with Executive Board changes
  - OMEA has historical items in BGSU archival collections
  - We are looking at doing the same with OCDA. It would be a companion collection to OMEA.
  - Could be searched on an online database; all items become property of BGSU
  - We have scans of all past newsletters
  - They have ability of tagging hard copies
  - We would sign a contract handing the rights over to BGSU
  - Information becomes public domain
    - **Table discussion for now; Executive Committee to look at for report at winter board meeting**
- Process for sponsoring OMEA sessions through OCDA (Brandon Moss)
  - OCDA holds/sponsors 3 reading sessions at OMEA PD Conference
    - In addition we can sponsor 4-6 interest sessions
  - If you are proposing a session you can select that OCDA is sponsoring it without any OCDA contact or further approval
    - Under current system, we don't have quality control
    - Our name is on it as a sponsor so we would like to have the control to approve these sessions
    - Currently there is no standard process
    - President Moss wants to put forth a process to get an approval for OCDA to sponsor an interest session
    - Whomever was the "Choral Chair for OMEA session selection committee" was usually an OCDA member; now it's done electronically and not ensured that this person is an OCDA member

- Open a line of communication with Mark Hensler
  - Take option off application to state OCDA as a sponsor?
- Have a committee and give pre-approval for proposer to say OCDA is sponsoring them
- **President Moss putting ideas together and getting a committee together**
- Lei Ramos – **can we have a welcome reception at conference to connect new people with OCDA members/other choir directors?**
  - Email blast for a reception “off-site” to save money?
  - In the future we would have to go through OMEA to get reception site/on conference schedule
- Other new business (from floor)
  - Reminder of dates for future conferences:
    - OMEA Conference 2020 – January 30 – February 1 in Cincinnati
    - ACDA Central-North Region Conference 2020 – March 4-7 in Milwaukee
    - OCDA Summer Conference 2020 – June 22-24 at Otterbein University; Headliners – Janet Galván, Jacob Narverud and Zebulon Highben
    - OCDA Summer Conference 2021 – June 21-23
  - Future OCDA Board Meetings
    - Winter Meeting: Saturday, January 11, 2020 at 10 a.m. in Roush Hall Board Room, Otterbein University
    - Summer Meeting: Monday, June 22, 2020 at 10 a.m. in Roush Hall Board Room, Otterbein University

#### IV. Official Adjournment

- **Motion: To Adjourn Meeting**
  - **Made by:**           **Laurel Labbe**
  - **Seconded by:**   **Libby Hainrihar**
  - **Action Taken:**   **Motion passed**

Respectfully submitted,  
 Beth E. Vaughn  
 OCDA Secretary

## **Unit 1 Men's and Women's Chorus Vocab List**

**These are terms you should already know. If you need to - review them!**

- 1. Beat**
- 2. Rhythm**
- 3. Notes**
- 4. Rests**
- 5. Staff**
- 6. Treble Clef**
- 7. Lines and Spaces**
- 8. Ledger Lines**
- 9. Flat**
- 10. Sharp**
- 11. Key Signature**
- 12. Time Signature**
- 13. Bar Line**
- 14. Measure**
- 15. Double Bar Line**

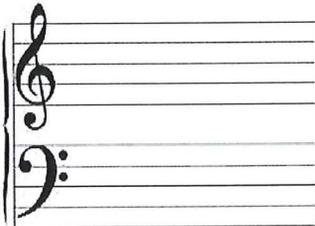
**New Vocab for this Unit:**

**1. 4/4 Time**

**2. Key of C Major**



**3. Key of F Major**



**4. Quarter Note**

**5. Quarter Rest**

**6. Half Note**

**7. Half Rest**

**8. Whole Note**

**9. Whole Rest**

**10. Eighth Note**

**11. Eighth Rest**

**12. Do, Re, Mi, Fa, So, La Ti, Do**