

Minutes - Ohio Choral Directors Association Winter Board Meeting 2021

January 9, 2021

(Virtual Meeting held via Zoom)

10:00 a.m.

Present: Brandon Moss, Beth Vaughn, Kendell Edgerton, Doug O'Neal, Mario Buchanan, Sarah Baker, Kent Vandock, Daniel Landis, Bradley Naylor, Josh Dufford, Katie Silcott, Jennifer Call, Lei Ramos, Tim Cloeter, Emily Pence Brown, Marie Bucoy-Calavan, Bryon Black, Rich Schnipke, Eric West, Laura Kitchel, Libby Hainrihar, Laurel Labbe, Holly Lewis, Michael Grim, Jon Peterson

I. Preliminary Reports

- Call to Order (Brandon Moss)
- Minutes (Beth Vaughn)
 - Approval of Fall 2020 Minutes
 - **Motion: Kent Vandock**
 - **2nd: Lei Ramos**
 - **Discussion: none**
 - **Action Taken: Motion Approved**
- President's Report: (Brandon Moss)
 - Board roster updates
 - Jordan Saul – OSU (replacing Megan Boyd in Women's Choir/SSAA)
 - 2 new standing committees
 - Bryon Black – Diversity Initiatives
 - Emily Pence Brown - Professional Development
 - 2021 Summer Conference and Honor Choirs
 - Hope to have some kind of in-person conference
 - Honor Choirs – discussing in new business
 - *New Directions* webinar series, Fall 2020
 - Rolled out in the fall; pretty good attendance (as high as 60 and low as 30) – recorded 2 of them and shared after on website and YouTube
 - Continuing in the spring via Professional Development Committee
- **Charge to Board RE: Membership/Retention**
 - **Recruit new members! One of our most important jobs as a board member; remind others to renew**
 - **Board members, please make sure your own membership is current**
- President-Elect Report (Doug O'Neal)

- Virtual Reading Session, February 2021 – OMEA Virtual Conference
 - Release of some reading session materials – links and recommendations
 - JW Pepper is putting together a virtual book which will be available for a month after the conference (until March 4)
 - Focus is on composers of diversity
 - Community and Worship is also included
- Treasurer's Report (Kent Vandock) (**See Appendix A**)
 - **Motion: Rich Schnipke**
 - **2nd: Bradley Naylor**
 - **Discussion: none**
 - **Action Taken: Motion Approved**
- OCDA News Editor Report (Tim Cloeter) (**See Appendix B**)
 - Thanks for all of your articles
 - Winter Issue – Deadline January 18 but contact Tim if you need help or an extension – he can be flexible
 - If you aren't on the schedule but would like to contribute an article, contact Tim so that he knows to expect it
- Information Technology Coordinator Report (Eric West)
 - Keep perusing the website and let Eric know if you see anything that needs edited or added
 - We are getting a lot more database information because we upgraded our website server
 - Would like to streamline how board members can contact him when they need information sent out to membership
 - Google form that board members would fill out to let Eric know of their needs
 - Maybe create a board only members page for the website which would include something like a link to this document?
 - Distinguished Service Award – an application is online and accessible – information goes to a google form
- Chair Reports
 - Membership (Libby Hainrihar) (**See Appendix C**)
 - June 400; September 427, November 454 – upward trend!
 - 20 Complimentary Memberships given out
 - Student Membership large reason for membership upswing (\$5 fee)
 - National working on auto membership renewal
 - If you have any issues with the online portal, please contact Libby
 - Investment Committee (Kent Vandock)
 - YTD Gains – 11.27% return

- Summer Conference (Daniel Landis)
 - No report – waiting on exec. board discussion
- Children’s Honor Choir (Michael Grimm)
 - No report
- High School Honor Choir (Josh Dufford & Meredith Smith)
 - No report
- Elementary Festival (Lei Ramos)
 - Postponed until 2022
 - College of Wooster standing commitment to host in the NE
 - NW – Bowling Green PAC
- Mentorship (Jon Peterson)
 - No report
 - Looking forward to working with Retired Chair and Kendell (Student Chapter Rep) to bolster Mentorship
- Historian (Amy Gelsone)
 - No report
- Retired—position vacant
- Exhibits (Holly Pemberton)
 - Met goal
- Past President’s Council (Rich Schnipke)
 - No report
- Student Chapter Rep. (Kendell Edgerton)
 - Sent emails to other school chapter reps to get some contact with other collegiate chapters
- SC Region (Ian Stasko)
 - No report
- SW Region (Sarah Baker)
 - No report
- NE Region (Jennifer Call)
 - No report
- NW Region (SeaHwa Jung)
 - No report

- EC Region (Katie Silcott)
 - No report
- Repertoire & Resources Coordinator Reports
 - Youth (Laurel Labbe)
 - No report
 - Collegiate (Marie Bucoy-Calavan/Laura Kitchel)
 - No report
 - Lifelong (Mario Buchanan)
 - No report
 - Repertoire Specific (Brad Naylor)
 - No report
- Standing Committee Chair Reports
 - Diversity Initiatives (Bryon Black) (**See Appendix D**)
 - Increase diversity within our membership
 - How to engage BIPOC choral educators?
 - Reach out to this population and have a casual zoom meeting to discuss and encourage membership
 - Goal is within the next month
 - Repertoire – continue to present diverse music to membership
 - Professional Development (Emily Pence Brown)
 - Virtual concert series compiled - will be hosted on OCDA YouTube
 - January 11—Virtual Choral Music Making, Troy Robertson, 7:00 pm
 - February 8—Creating Inclusive Choral Artistry with Trans & Gender Expansive Singers, Matthew Garrett, 7:00 pm

II. Old Business

- Collegiate Commissioning Consortium (Marie Bucoy-Calavan)
 - o Committee met
 - o January 1, 2022 – goal for delivery date
 - o Moderate difficulty – SATB voicing (occasional divisi) - female or BIPOC composer
 - o 17 organizations have bought in; a list of about 10 composers will be given to consortium numbers and will be narrowed down to 3; they will then approach those 3 composers
 - o Maybe open it up to community and HS programs? Possibly leave registration open?
- Storing OCDA Archives at Bowling Green (Rich Schnipke)
 - o Tabled from Fall of 2019
 - BGSU is still willing to do this

- We donate our materials to them (BGSU library) and the archives become property of BGSU Libraries
 - If they would decide to get rid of the documents, we would have rights to get them back
 - We also have archives on website
 - Moving forward, all archives will be on website
 - **Motion to approve storing physical archives at BGSU library**
 - **Motion: Emily Pence Brown**
 - **2nd: Tim Cloeter**
 - **Discussion: none**
 - **Action Taken: Motion Approved**
- Recognizing milestones of OCDA members (Rich Schnipke)
 - Amy Gelson, Mario Buchanan
 - Eric is helping with project
 - Online form for members to fill out personally or recognize others
 - Recognize in newsletter, website, social media
 - Social media – have a statement that requires those filling out the form that grants permission to vote
 - ACDA nationals does not have records of years of milestones
 - Milestones at jobs, remembrances, new positions, degrees received, etc.
- Visioning Committee (Brandon Moss)
 - Take a comprehensive look at OCDA and how we move forward
 - Continuing to meet and brainstorm
- Constitution revision update (Kent Vandock)
 - Constitution is currently on the website
 - Any change requires full membership vote
 - Membership needs 30-day notice of proposed changes
 - Vote can be electronically (such as with canceling summer conference last year) or via ACDA with elections
- Other old business (from floor)
 - none

III. New Business

- Elections—President-Elect, Secretary, SC, SW, NE Region Chairs (Rich Schnipke)
 - Call for nominations – did not get many
 - Form a committee – 3 other voting members from board
 - Beth Vaughn, Jennifer Call, Sarah Baker
 - Any nominations, please get those names to Rich; self-nominations are welcomed

- Other new business (from floor)
 - Summer Conference
 - Talk with Kent about finances
 - Work on what it looks like with Exec. Committee
 - Honor Choirs
 - Michael Grim – Children’s Honor’s Choir
 - Too many unknowns with public health, number of students involved, nature of the even, it is his recommendation to cancel 2021 Children’s Honor Choir
 - Josh Dufford/Meredith Smith – High School Honor’s Choir
 - Looking at all aspects of the event and to provide a safe event we propose:
 - host 1 SATB choir
 - 32-40 students
 - Concise auditions to select participants
 - Move concert venue to outdoor amphitheater across from Battelle Hall
 - All decisions will be made with health and safety the upmost priority
 - Discussion
 - Masking, physical distancing, etc. – keep in contact with Franklin County Health Dept. and abide by all of their recommendations at the time
 - Liability – Kent can explore this further
 - What is the turnaround time that we need to facilitate an event?
 - We may not be held liable but what if something happens – what about our public image?
 - Plan now and then if we need to, cancel later
 - Even though it has to be a smaller/changed event, we are still providing students an opportunity, many of which have been canceled recently.
 - Motion: cancel Children’s Honor Choir for the summer of 2021
 - **Motion: Michael Grim**
 - **2nd: Jennifer Call**
 - **Discussion: none**
 - **Action Taken: Motion Approved**

IV. Official adjournment

- **Motion: Bradley Naylor**
- **2nd: Marie Bucoy-Calavan**
- **Discussion: none**
- **Action Taken: Motion Approved**

Other Important Events

- OCDA *New Directions* Webinar Series:
 - January 11—Virtual Choral Music Making, Troy Robertson, 7:00 pm
 - February 8—Creating Inclusive Choral Artistry with Trans & Gender Expansive Singers, Matthew Garrett, 7:00 pm
- OMEA Virtual Professional Development Conference—February 4-6, 2021
- ACDA National Conference: *Diversity in Music* (virtual)—March 17-20, 2021
- OCDA Summer Conference—June 21-23, 2021, Otterbein University, Westerville
Headliners: Janet Galván, Jacob Narverud, Zebulon Highben

APPENDIX A

Ohio Choral Directors Association Winter Board Meeting January 19, 2021

- I. Account Balances
 - a. Checking
 - b. Savings
 - c. Contingency Fund
 - d. PayPal
 - e. Investment Account
- II. 2020 vs. 2019 Income/Expense Comparison
 - a. Income
 - i. Advertising revenue held close to last year—good given COVID
 - ii. Member Dues were down \$1,800 (36%) or 64% of last year's total
 - b. Expense
 - i. Travel and Board Meeting costs down
 - ii. Summer Conference was run \$600 in the red
 - c. Bottom Line
 - i. 2020 expenditures were \$2,939.01 more than income—a decrease of \$5,260.66 from last year's gain of \$2,321.65.
 - ii. We made some conscious choices with our budget last year, so it is not a surprise that we spent more than we took in. Decreases in membership dollars were an unplanned factor in this year's report, but not entirely unexpected given the COVID environment. We must remain ever vigilant of our budgets to ensure that we maintain the integrity of our financial position.
 - d. Top 10 Places we put our Funds
- III. Net Worth
- IV. Audit
 - a. FY 2020—to be completed.
 - b. Audit Services
- V. Taxes
 - a. FY 2020—to be completed
 - b. W-9s and 1099 Miscellaneous are our responsibility; Aeschliman and Company handles this for us. 1099s are being completed and will be mailed shortly.

- c. If a payee (individual) receives \$600 or more, no check will be issued until a W-9 has been completed.
- VI. Ohio Charitable Trust Act
 - a. FY 2020—to be completed.
- VII. FY 2020 Budget
 - a. Each person is responsible to be familiar with their area and any associated funds budgeted
 - i. R & S Chairs, Mileage, Event Coordinators
 - ii. I am available to assist you if you have any questions.
- VIII. Receipts
 - a. All expenditures must have a proper receipt for reimbursement
 - i. Itemized
 - ii. Alcohol is not reimbursable
 - iii. Submitted reimbursements must CLEARLY indicate what each expenditure is for, so I know how to categorize it!
 - iv. No reason that items don't make it to me within a timely fashion—I should not be getting 2nd and 3rd balance due notices—risks exposing OCDA to late charges!—nor should I get a reimbursement request for an expenditure several months later. Such items will be politely returned to sender!
- IX. Treasurer Printing Report
 - a. Board approval granted for annual reimbursement in 2018
 - b. Report is attached for Board review

APPENDIX B

OCDA NEWS

Schedule of Submissions by Board Members

One of the fundamental goals of the OCDA News is to help make the leaders of our organization accessible. Your article (and photo) in the OCDA News is an opportunity for you to become better known by the members. It is also an opportunity to serve the organization by providing engaging and relevant content for the newsletter.

The following schedule permits all board members to have a minimum of one opportunity during his/ her term to contribute, and attempts to make each issue appeal to as wide a range of members as possible. Additional submissions are welcomed at any time. Please e-mail your article to the editor as a Word document; please also send a current headshot photo.

Tim Cloeter, editor • timothycloeter@gmail.com • 262.527.8151 cell

FALL 2020: Volume 41, No. 1 (deadline: September 14)

President.....	Brandon Moss
Treasurer's Report.....	Kent Vandock
Summer Conference Coordinator..... (conference wrap-up)	Jared Joseph
Historian..... (about the most recent recipient of the Distinguished Service Award)	Amy Gelsone
Repertoire Specific: Vocal Jazz R & R Chair.....	Chris Venesile
Lifelong Choirs: Music in Worship R & R Chair.....	Mario Buchanan
Lifelong Choirs: Community Choirs R & R Chair (by postponement).....	HaeJong Lee
Youth Choirs: High School Choirs R & R Chair (by postponement).....	Jason McKee

WINTER 2021: Volume 41, No. 2 (deadline January 18)

President.....	Brandon Moss
Vice President..... (call for nominations, if needed)	Rich Schnipke
Northwest Region Chair.....	SeaHwa Jung
Student Chapter Representative.....	Kendell Edgerton
Youth Choirs: Community Children's Choirs R & R Chair.....	Jeanne Wohlgamuth
Repertoire Specific: Contemp. Commercial: Contemp. A Cap R & R Chair.....	Alex Phan
Repertoire Specific: Ethnic Music: Developing Voices R & R Chair (by postponement).....	Kelly Winner
Summer Conference Coordinator..... (conference flyer and registration form)	Daniel Landis
Children's Honor Choir Coordinator..... (program flyer and registration form)	Jennifer Call
High School Honor Choir Coordinators..... (program flyer and registration form)	Meredith Smith & Josh Dufford

SPRING 2021: Volume 41, No. 3 (deadline April 19)

President.....	Brandon Moss
President-Elect.....	Doug O'Neal
Secretary.....	Beth Vaughn

South Central Region Chair..... Ian Stasko
Youth Choirs: Junior High/ Middle School Choirs R & R Chair..... Laurel Labbe
Collegiate Choirs: College/ University Choirs R & R Chair Marie Bucoy-Calavan
Retired Members Representative..... vacant
Summer Conference Coordinator..... Daniel Landis
(conference flyer and registration form)

FALL 2021: Volume 42, No. 1

(deadline September 15)

President
Treasurer's Report
Summer Conference Coordinator
(conference wrap-up)
Historian
(about the most recent recipient of the Distinguished Service Award)
Repertoire Specific: Ethnic Music: Intermediate/ Advanced R & R Chair
Southwest Region Chair
Youth: Junior High/ Middle School R & R Chair
Membership Chair
Elementary Festival Chair

WINTER 2022: Volume 42, No. 2

(deadline January 15)

President
Northeast Region Chair
Repertoire Specific: Men's/ TTBB Choirs R & R Chair
Repertoire Specific: Women's/ SSAA Choirs R & R Chair
Youth: School Children's Choirs R & R Chair
Summer Conference Coordinator
(conference flyer and registration form)
High School Honor Choir Coordinators
(program flyer and registration form)
Children's Honor Choir Coordinator
(program flyer and registration form)

SPRING 2022: Volume 42, No. 3

(deadline April 15)

President
Vice-President
(regarding elections)
East Central Region Chair
Youth: High School Choirs R & R Chair
Collegiate: Student Activities R & R Chair
Repertoire Specific: Contemporary Commercial: Show Choir R & R Chair
Lifelong: Community Choirs R & R Chair
Summer Conference Coordinator
(conference flyer and registration form)

APPENDIX C

OCDA Membership Report

Libby Hainrihar, Membership Chair

January 9, 2021

OCDA Membership Snapshot:

	June 2020	September 2020	November 2020
Total Membership	400	427	454
Active Membership		220	232
Student Membership		99	101

- 20 Complimentary Memberships boosted Active Membership numbers
- Sing Up Campaign
 - Overall ACDA membership has been impacted by the COVID-19 pandemic. The ACDA has reported an 11% decrease in national ACDA membership during the time of the campaign (6/30 to 11/15).
 - Good news: Total Ohio Membership held steady from November 2019 to November 2020. However, we are struggling with renewals.
- Student memberships continue to be \$5 (subsidized by ACDA). Please encourage students to join/renew!

APPENDIX D

Ohio Choral Directors Association
Diversity Committee Report
January 2021

Members

Bryon Black II (Chair), Dione Bennett, Kelsey Burkett, Larry Griffin

Colleagues,

In December 2020, our new Standing Committee for Diversity Initiatives met to discuss how we can best mobilize to meet the existing needs of inclusion within OCDA. Among our goals, we are aiming to increase our organization's landscape of diversity by engaging conductors of color currently in OCDA, re-engaging any lapsed members, and engaging collegiate choral students entering the field. We are also striving to provide all directors with beneficial resources in repertoire.

Our first initiative will be contacting identified BIPOC choral directors in OCDA to join us for a social Zoom meeting with committee members. They will be invited to talk with us, establish beneficial connections with other BIPOC directors, and share any issues with each other for support and improvement. They will be encouraged to engage in OCDA, invite others and to continue their membership. Further information on our session will be forthcoming, and I am available via email with any questions.

We also discussed ideas for presenting future sessions on African-American choral repertoire. The goal of the session would be to equip our conductors with knowledge of varying repertoire and how to teach/perform it authentically for any level. We discussed inviting an African-American composer to host an in-depth performance-based reading session with directors to engage directors in learning through active performance. We are looking into what may be feasible for 2021.

We are looking forward to doing this important work!

Bryon Black II
Chair, Diversity Committee
E: bkblack28@gmail.com