

# Ohio Choral Directors Association

## Fall Board Meeting 2021

### Meeting Minutes

September 11, 2021  
Otterbein University  
10:00 a.m.

**Present:** Doug O’Neal, Brandon Moss, Mario Buchanan, Meredith Smith, Eric West, Kent Vandock, Beth Vaughn, Dara Gillis, Daniel Landis, Libby Hainrihar, Christopher Larson, Kelsey Burkett, Jeanne Wohlgamuth, Bradley Naylor, Steven Hankle, Josh Dufford, Emily Pence Brown, Michael Grimm, Scott MacPherson

**Absent:** Tim Cloeter, Amy Gelsone, Charles Nykiel, Alyson Bates, Holly Lewis, Dionne Bennett, Katie Silcott, SeaHwa Jung, Laura Kitchel, Jon Peterson

#### I. Preliminary Reports

- Call to Order (Doug O’Neal) - 10:05 am
  - Introductions
- Minutes (Beth Vaughn)
  - Please review minutes from Summer Meeting
    - **Motion to approve minutes: Kent Vandock**
    - **2<sup>nd</sup>: Jeanne Wohlgamuth**
    - **Discussion: none**
    - **Action Taken: Motion Approved**
- President’s Report: (Doug O’Neal)
  - Executive Committee Approval of Appointed Officials (constitution Article VI)
    - **Motion to approve officials as presented by President O’Neal: Kent Vandock**
    - **2<sup>nd</sup>: Brandon Moss**
    - **Discussion: none**
    - **Action Taken: Motion Approved**
  - New ACDA Executive Director, Robyn Hilger
    - [Bio](#)
  - **Board members, please make sure your own membership is current**
    - Effective October 1, ACDA will offer the option of monthly credit card payments for Active members only
    - The first payment of \$34.25 will include each member’s state chapter dues\* of \$21.00, and the remaining 11 months will be billed automatically to the member’s credit card on file at \$13.25 each, an amount that is both easily budgeted by members and that covers the additional administrative costs that ACDA will incur
  - Focus on Urban Schools involvement – Constitution: Article II, 15
    - Have emailed Fine Arts Coordinators and making calls
    - Exploration of need for an urban school’s coalition?

- Dayton, Youngstown, Cleveland, Cincinnati, Columbus, Akron, Toledo
  - **Region Chairs – seeking names of urban conductors/teachers to offer complimentary memberships (see Libby Hainrihar)**
    - **Find out what they need**
  - Thank Brandon Moss for leadership during a crazy time!!
- President-Elect Report (Jeanne Wohlgamuth)
  - Honored to be a part of this board
  - Huge thank you to Doug for answering questions and leadership
  - All contracts signed for reading sessions to OMEA
  - Emails sent to R&R chairs to remind of Oct. 18 deadline for literature selections
  - Spoke to John at JW Pepper
  - Dates for reading sessions
    - Elementary - Feb. 5
    - MS – Feb. 4
    - HS – Feb. 4
- Treasurer’s Report/Investment Committee (Kent Vandock)
  - **See Appendix A**
  - See email sent from Kent in a separate email on September 6
    - **Motion to approve Treasurer’s Report: Dara Gillis**
    - **2<sup>nd</sup>: Bradley Naylor**
    - **Discussion: none**
    - **Action Taken: Motion Approved**
- OCDA News Editor Report (Tim Cloeter)
  - **See Appendix B**
  - Thanks to Kent Vandock, Amy Gelsone, and Mario Buchanan for the materials they’ve already sent me for the fall issue of the OCDA News
  - my apology to Laurel Labbe for the error in the published schedule that suggested she’d have to write **another** article after submitting a great article for this past spring’s issue
  - My encouragement to the remaining contributors: Doug O’Neal, Daniel Landis, Lisa Wong, Steven Hankle, Libby Hainrihar, and Alyson Bates. We’re aiming for a September 15 submission of all materials, but as always, I am happy to be flexible and supportive, so just keep me informed.
- Information Technology Coordinator Report (Eric West)
  - So much more on website
  - We can store electronically safely and host videos
  - Chairs and members – we can do so much!
    - Think about what you want and then how you want to do it!

- Go to your spot on the website (under board membership) and see what needs to be updated or changed – send an email to Eric if something needs changed
- New items
  - Milestone recognition – in newsletter and on website
    - Form is online
  - Electronic message calendar - going to put a form on for areas/chairs that they can fill it out and make it more streamlined to get info out to the membership and easier for Eric to combine information
- Chair Reports
  - Membership (Libby Hainrihar)
    - 448 members – would love to see it trend up
    - Sing UP Campaign: September 15 – November 15, 2021
      - Please pass on information of new teachers to Libby
    - Student Memberships
      - \$15 across the board (reduced from \$35)
    - Refer a Colleague Program
      - Receive playlist from 2019 ACDA Conference
    - Follow up from Summer meeting: Do we want to request names of graduating students from University professors w/emails?
      - Encourage University professors to reach out to graduates?
      - Keepsinging.com – put it out there for people to put their own information in?
      - Put out an email blast in mid-April and link a Google Form for professors to share?
  - Summer Conference (Daniel Landis)
    - No report
    - Check out OCDA publication for update on summer conference
  - Children’s Honor Choir (Michael Grimm)
    - No report
    - Hoping for vaccination for the population we serve
  - High School Honor Choir (Josh Dufford & Meredith Smith)
    - Changing things a little bit from previously
    - Idea born out of COVID
      - Auditioned chamber choir about 40 voices
        - Easy but shows what info we need
      - Something not currently offered in Ohio
      - Dr. Lisa Wong – director
      - Part of initiative on focus on BIPOC, women composers, etc.

- Way we can bring one of the clinicians (composers) into the Honor's Choir by using one of their pieces? Elaine Hagenberg and Jason Ferdinand
  - Location – working on local church
- Elementary Festival (Alyson Bates)
  - Work on the reboot and plans for the festival during 21-22 year.
  - See Appendix C
- Mentorship (Jon Peterson)
  - Follow Up: Request for specific mentors who are resources in certain areas past R&R areas. (Pacific Rim, African American, Latin, etc)
- Historian (Amy Gelsone)
  - Look for article in OCDA news
- Retired— Hilary Apfelstadt (begins 10/1)
  - New to the position!
- Exhibits (Holly Lewis)
  - Money for newsletter ads due Friday, September 17
  - Please email with businesses or individuals who would be willing to support OCDA
- Past President's Council (Brandon Moss)
  - Distinguished Service Award: nominations due Dec. 1
  - Elections for NW and EC Region Chairs: nominations due Dec. 31.
- Student Chapter Rep. (Charles Nykiel)
  - President O'Neal asked him to reach out to collegiate chapters to remind them to renew each year
- SC Region (Kelsey Burkett)
  - No report
- SW Region (Steven Hankle)
  - No report
- NE Region (Scott MacPherson)
  - No report
- NW Region (SeaHwa Jung)
  - No report

- EC Region (Katie Silcott)
  - No report
  
- Repertoire & Resources Coordinator Reports
  - Youth (Dara Gillis)
    - Happy to be back – no report
  
  - Collegiate (Christopher Larsen/Laura Kitchel)
    - Collegiate Consortium: Jocelyn Hagen in Ohio, March 21-25, 2022
  
  - Lifelong (Mario Buchanan)
    - No report
  
  - Repertoire Specific (Brad Naylor)
    - No report
  
- Standing Committee Chair Reports
  - Diversity Initiatives (Dionne Bennett)
    - Zoom Meeting with Urban Conductors
  
  - Professional Development (Emily Pence Brown)
    - OCDA Webinar Series:
      - Tuesday, November 9<sup>th</sup> at 7p EST “To Repair: An early glimpse into the project” with Tesfa Wondemagegnehu  
Description: Choral director and social justice advocate Tesfa Wondemagegnehu has travelled the country to collect the narratives of Black Americans. His choral masterwork “To Repair” is the fruit of these conversations. Join us as Tesfa shares his journey, their stories, and the overall impact on the choral music experience.
      - Dec. 6 – Lesley Mann - Belmont Ungrading in the Choral Classroom
      - Jan/Feb - Felicia Barber – book – dialect on African American spirituals

## II. Old Business

- Collegiate Commissioning Consortium (Christopher Larsen) – see above under Christopher Larsen’s report in Collegiate R&R
- Storing OCDA Archives at Bowling Green
  - President O’Neal got to sign the form!
- Other old business (from floor)

## III. New Business

- Other new business (from floor)
  - Budget – Proposed 2022 budget - see email from Kent Vandock on 9/6/21
    - Discussion on scholarship availability for both honor groups

- President looks over budget and then it is presented to the board to approve
  - **Motion to approve 2022 Budget: Eric West**
  - **2<sup>nd</sup>: Libby Hainrihar**
  - **Discussion: none**
    - **Do we add the scholarship funds at this time?**
      - **Kent – approve it now and then we can always amend budget in January when we have more info.**
  - **Action Taken: Motion Approved**
- See upcoming events below

#### IV. Official adjournment

- **Motion to adjourn: Brandon Moss**
- **2<sup>nd</sup>: Kelsey Burkett**

#### Other Important Events

- Winter Board Meeting – Saturday, January 8, 2022, 10 AM – Noon, Roush Hall, Otterbein
- Summer Board Meeting – Monday, June 20, 2022, 10 AM – Noon, Roush Hall, Otterbein
- OCDA Summer Conference—June 20-22, 2022
- OMEA Conference: February 3-5, 2022, Cleveland, OH
- ACDA Midwestern Region Conference: February 16-19, 2022, Chicago, IL
- OCDA Summer Conference: June 20-22, 2022, Otterbein University
  - Headliners: Jason Max Ferdinand, Elaine Hagenberg, Lisa Wong
- ACDA National Conference: February 22-25, 2023, Cincinnati, Ohio!!!

## Appendix A

# Fall 2021 OCDA Treasurer's Report

- Checking Register
- Savings Register
- 7 Day CD Register
- PayPal Register Report
- Investment Report
- 2021 Summer Conference Report
  - 2021 Summer Conference currently made \$2,694.18 compared to losing \$2,616.19 in 2020.
  - Income was impacted by:
    - Having registration income
  - Expenses were impacted by several factors
    - Fixed costs
  - COVID-19
- YTD Income vs. Expense Comparison
  - In 2021, we received \$2,673.12 more than we spent and in 2020 YTD, we spent \$2,939.01 more than we received. I do expect there is at least \$750 worth of revenue to be received yet.
  - Income rose by nearly \$3,000
  - Expenses fell by \$2,400
    - Liability insurance not in effect yet
    - Sponsorships were not utilized this year
  - Summary Items
    - We're on track to have a positive net financial position for the year.
- 2021 Spending Pie Chart
  - Shows Top 10 spending categories
- Contingency Fund
- Sponsorships for FY 2021 are 0% encumbered
- Sponsorships for FY 2022 are unallocated
- W-9s and 1099 Misc
  - We are responsible for filing these as OCDA
  - Require additional tax preparation—local tax preparer will handle for us
- OCDA Five-Year Trends
- 2022 OCDA Budget

## Appendix B – Newsletter Submissions

### OCDA NEWS

#### Schedule of Submissions by Board Members

One of the fundamental goals of the OCDA News is to help make the leaders of our organization accessible. Your article (and photo) in the OCDA News is an opportunity for you to become better known by the members. It is also an opportunity to serve the organization by providing engaging and relevant content for the newsletter.

The following schedule permits all board members to have a minimum of one opportunity during his/her term to contribute, and attempts to make each issue appeal to as wide a range of members as possible. Additional submissions are welcomed at any time. Please e-mail your article to the editor as a Word document; please also send a current headshot photo.

Tim Cloeter, editor • timothycloeter@gmail.com • 262.527.8151 cell

#### FALL 2021: Volume 42, No. 1

(deadline September 15)

President.....	Doug O'Neal
Treasurer's Report.....	Kent Vandock
Summer Conference Coordinator.....	Daniel Landis
(conference wrap-up)	
Historian ? .....	Amy Gelsone
(no DSA this past year, but Amy offered to write about two past presidents who died last year)	
Repertoire Specific: World Musics and Cultures:	
Intermediate/Advanced Voices R & R Chair .....	Lisa Wong
Southwest Region Chair.....	Steven Hankle
Membership Chair .....	Libby Hainrihar
Elementary Festival Chair .....	Alyson Bates

#### WINTER 2022: Volume 42, No. 2

(deadline January 15)

President.....	Doug O'Neal
Northeast Region Chair .....	Scott MacPherson
Repertoire Specific: Men's/TTBB Choirs R & R Chair .....	Bradley Naylor
Repertoire Specific: Women's/SSAA Choirs R & R Chair .....	Jordan Saul
Youth: School Children's Choirs R & R Chair .....	Cynthia Mira
Summer Conference Coordinator.....	Daniel Landis
(conference flyer and registration form)	
High School Honor Choir Coordinators.....	Meredith Smith & Josh Dufford
(program flyer and registration form)	
Children's Honor Choir Coordinator .....	Michael Grimm
(program flyer and registration form)	

#### SPRING 2022: Volume 42, No. 3

(deadline April 15)

President.....	Doug O'Neal
Vice-President.....	Brandon Moss
(regarding elections)	
East Central Region Chair.....	Katie Silcott
Youth: High School Choirs R & R Chair.....	Dara Gillis
Collegiate: Student Activities R & R Chair.....	Laura Kitchel



Repertoire Specific: Contemporary Commercial: ..... Tyler Skidmore  
Show Choir R & R Chair  
Lifelong: Community Choirs R & R Chair ..... Hae-Jong Lee  
Summer Conference Coordinator..... Daniel Landis  
(conference flyer and registration form)

**FALL 2022: Volume 43, No. 1** (deadline: September 15)

President  
Treasurer's Report  
Summer Conference Coordinator  
(conference wrap-up)  
Historian  
(about the most recent recipient of the Distinguished Service Award)  
Repertoire Specific: World Musics and Cultures: Developing Voices R & R Chair  
Repertoire Specific: Vocal Jazz R & R Chair  
Lifelong Choirs: Music in Worship R & R Chair  
Mentorship Chair

**WINTER 2023: Volume 43, No. 2** (deadline January 15)

President  
Vice President  
(call for nominations, if needed)  
Northwest Region Chair  
Student Chapter Representative  
Youth Choirs: Community Children's Choirs R & R Chair  
Repertoire Specific: Contemp. Commercial: Contemp. A Cap R & R Chair  
Summer Conference Coordinator  
(conference flyer and registration form)  
Children's Honor Choir Coordinator  
(program flyer and registration form)  
High School Honor Choir Coordinators  
(program flyer and registration form)

**SPRING 2023: Volume 43, No. 3** (deadline April 15)

President  
President-Elect  
Secretary  
South Central Region Chair  
Youth Choirs: Junior High/Middle School Choirs R & R Chair  
Collegiate Choirs: College/University Choirs R & R Chair  
Retired Members Representative  
Summer Conference Coordinator  
(conference flyer and registration form)

## Appendix C

### Elementary Choral Festival

#### Goals for Elementary Choral Festival:

- Encourage participation of developing treble ensembles, enrichment of programs, and joy in singing *in every OCDA region*
- Service treble voices in grades 3-6 but open to the possibility of seventh grade inclusion (possible name change from "Elementary Choral Festival" to "Developing Treble Choral Festival" or something less limiting to school structures of buildings)
- Find ways to best serve early developing choir directors in all situations and school environments

#### Timeline:

- Festival for late winter/early spring 2023 to give time for proper planning in terms of budget and logistics.
- Link to Google Interest Survey to be included in article about the festival. Many elementary choral programs have been halted, cut, or are in a state of limbo. I am hopeful to gain interest throughout this school year for a successful reboot next school year.
- OMEA Conference 2022 - announcement of reboot and inclusion of ways to get involved
- Spring 2022 - preliminary plans for event, including finalized event dates, host locations and clinicians
- Fall 2022 - treble ensembles register for 2023 event
- Late Winter/Early Spring 2023 - Festival Reboot
- Late Spring/Early Summer 2023 - Evaluation of Festival, collaboration on improvement, preliminary plans for 2024 event

#### Next steps:

- I will be reaching out to region chairs and am hopeful to get participation in planning for the events and recruiting of choirs.
- Needs include host locations, clinicians, accompanists, and brainstorming ways to reach elementary choral programs and make this opportunity accessible for them.
- I will be participating in budget development with the President and Treasurer.

#### Contact information:

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