

MINUTES: Ohio Choral Directors Association Fall Board Meeting
Saturday 9 September 2017 | Roush Hall Board Room, Otterbein University

Respectfully submitted by Zebulon Highben, Secretary

Present:

Ben Ayling, Marie Bucoy-Calavan, Marla Butke, Tim Carpenter, Tracy Carpenter, Wei Cheng, Amy Gelsone, Zebulon Highben, Ann Johnson, Daniel Landis, Kristina MacMullen, John McClain, Brandon Moss, Bradley Naylor, Doug O'Neal, Brian Potts, Richard Schnipke, Julie Strebler, Kent Vandock, Beth Vaughn, Eric West

Absent*:

Frank Bianchi, Jenn Call, Tim Cloeter, Chris Dent, Holly Pemberton, Brad Pierson, Loren Veigel

**Except for R&R area coordinators, R&R chairs are no longer required to attend board meetings and will only be listed when present.*

Bold = action taken **Red = future action item**

- I. Call to Order (Schnipke)
- II. Minutes (Moss/Highben)
 - **Motion to approve June minutes as presented**
Motion: Beth Vaughn Second: Kent Vandock
Motion Passed

Preliminary Reports

- III. Treasurer's Report (Vandock)
 - Highlights, see *Appendix A*
 - Particular note of Summer Conference
 - Decline in registration income of \$1000
 - Particular note of Children's Honor Choir
 - Children's Honor Choir expenses appears to increase dramatically because of Otterbein making accounting errors in our favor in 2016, but income outpaced expenses
 - **Motion to approve Treasurer's report as presented**
Motion: Ben Ayling Second: Bradley Naylor
Motion Passed
- IV. President's Report (Schnipke)
 - Review of board restructuring, pertaining to the R&R Area Coordinators

- If R&R Area Coordinators cannot attend a board meeting, they should ask someone in their area to attend in their stead.
 - Reminder of elected board membership: Executive committee and Region Chairs
 - Summer Conference update: Confirmation of Hilary Apfelstadt and (hopefully) Jake Runestad as headliners
- V. President-Elect Report (Moss)
- Discussion of changes to R&R lists/binders, online resources, and procedures. **Brandon Moss will try to track down existing binders that are missing. Where binders do not exist, R&R chairs should create new ones.**
 - Highlights of Ohio participation/leadership in upcoming ACDA Central/North Central Division conference.
- VI. OCDA News Report (Schnipke, for Cloeter)
- Reminders of contributors and deadlines for upcoming issues.
 - Revisited discussion of online vs. print versions of newsletter, including whether we should revisit/redo the reader survey.
- VII. IT Coordinator Report (West)
- Review of website updates
 - Change to Board roster publication in newsletter (name, title, email only)
 - Endorsement and Advertising Policies
 - Conversation about paid ads on website that do not necessarily reflect an OCDA endorsement. **Eric West and Holly Pemberton will work on a separate website advertising proposal (possibly connected to newsletter/conference advertising policies?), including rates.**
 - **Motion to adapt OCDA Endorsement Policy addendum as presented**
 Motion: Brandon Moss Second: Doug O'Neal
Motion Passed

Chair Reports

- VIII. Membership Report (Butke/O'Neal)
- As of 1 June, 530 members; currently 536 members
 - up 13 actives from this time last year
 - student numbers down slightly but likely to rise
 - Sing-Up campaign 10 comp memberships to be distributed (new or 3-year lapsed members)
- IX. Summer Conference Report (Schnipke, for Dent)
- See *Appendix B*
 - Total registration was 144, up six from 2016; up in active members and down in student members.

- This seems to contradict Treasurer Vandock's report, that registration income was down @\$1000. **Ask Chris Dent to clarify numbers at January meeting.**
- X. Children's Honor Choir (Call)
- no report
- XI. High School Honor Choir (Johnson)
- Discussion of student preparation and ways to encourage it.
 - Discussion of philosophy/ideology of the audition/application process, and the goals of the choirs.
 - **Creation of a committee to analyze the honor choir structure for 2019. Interested parties should chat with Ann over lunch or contact after the meeting.**
- XII. Elementary Festival (Strebler)
- NE/EC region combined festival scheduled for March 3
 - Still negotiating with BGSU for date and time for NW festival
 - Still seeking a SW festival location
 - Julie is going in person to the next OMEA board meeting to advocate for financial support from new OMEA regions
- XIII. Historian (Gelsone)
- Call for photos from the 2017 Summer Conference
- XIV. Retired (Ayling)
- Report on the Ayling golf outing on 11 August 2017, to raise money for OCDA
 - 16 players, \$100 raised for OCDA
 - Next tournament is 3 August 2018
 - Discussion of the fact that none of the ACDA membership dues for retired/lifetime members is received by OCDA. Suggestion of an effort to get retired members to fund/contribute to OCDA scholarship initiatives, etc.
- XV. No reports from remaining chairs:
- Exhibits (Pemberton)
 - Past Presidents' Council (Veigel)
 - Student Chapter Rep (Landis)
 - SC Region (McClain)
 - SW Region (Potts)
 - NE Region (Bianchi)
 - NW Region (Vaughn)
 - EC Region (Cheng)
- XVI. R&R Area Coordinator Reports
- Youth (O'Neal) – no report
 - Collegiate (Bucoy-Calavan/Naylor)
 - Discussion of Collegiate Commissioning Consortium next steps.

- Lifelong (Carpenters) – no report
- Repertoire Specific (MacMullen) – no report
 - Announcement of women’s chorus festival with Jocelyn Hagen at Ohio State, April 13-15

Old Business

- XVII. Endorsement Policy discussion – addressed during IT Coordinator’s Report

New Business

- XVIII. 2018 Budget (Vandock)

- **Motion to approve 2018 budget as presented**
 Motion: Kristina MacMullen Second: Marie Bucoy-Calavan
Motion Passed
- A reminder that all R&R chairs (not just area coordinators) have \$25 each to spend on perusal octavos.

- XIX. Expensify presentation (Vandock)

- Kent suggested OCDA adopted this new software as an additional tool for submitting receipts and reimbursing board members.
- **Motion to begin using Expensify**
 Motion: Ben Ayling Second: Ann Johnson
Motion Passed

- XX. OCDA Investment Presentation (Vandock)

- Treasurer Vandock reports that, currently, OCDA earns only @\$15 annually on our assets, which could be earning us substantially more income.
- **Motion to establish an Investment Committee (Vandock) with amendment to language (Brandon Moss, Bradley Naylor)**
 Motion: Ben Ayling Second: Brandon Moss
Motion (as amended) Passed

Adjournment

- XXI. Motion to adjourn**

Motion: Doug O’Neal Second: Ann Johnson
Motion Passed

2018 Events

- Saturday 6 January, 10:00 am – Winter Board Meeting (Roush Board Room, Otterbein)
- OMEA Conference – February 8-10 (Columbus)
- Central/North Central ACDA Conference – February 14-17 (Chicago)
- Monday 18 June, 10:00 am – Summer Board Meeting (Roush Board Room, Otterbein)
- OCDA Summer Conference – June 18-20 (Otterbein)