

**MINUTES: Ohio Choral Directors Association Fall Board Meeting
Saturday 5 January 2019 | Roush Hall Board Room, Otterbein University**

Respectfully submitted by Zebulon Highben, Secretary

Present:

Marie Bucoy-Calavan, Jenn Call, Tim Carpenter, Tracy Carpenter, Chris Dent, Zeb Highben, Ann Johnson, Kristina MacMullen, John McClain, Jessica Myers, Brandon Moss, Bradley Naylor, Doug O'Neal, Holly Pemberton, Brad Pierson, Brian Potts, Rich Schnipke, Kent Vandock, Beth Vaughn, Loren Veigel

Absent:

Ben Ayling, Frank Bianchi, Marla Butke, Tim Cloeter, Amy Gelsone, Franklin Miller, Eric West

Bold = action taken **Red = future action item**

- I. Call to Order (Schnipke)
- II. Minutes (Highben)
 - **Motion to approve as presented**
Motion: Loren Veigel Second: Kent Vandock
Motion Passed

Preliminary Reports

- III. President's Report (Schnipke)
 - Summer conference: Still finalizing headliners; hope to be secured by OMEA
- IV. President-Elect's Report (Moss)
 - OMEA Reading Sessions reminders
 - JWPepper reading packet agreement still in process
- V. Treasurer's Report (Vandock)
 - OCDA remains financially healthy
 - Recommendation to update printing reimbursement for Treasurer as per Kent's suggestions (per page, vs. for ink cartridges)
Motion to change printing reimbursement policy to reimburse Treasurer for pages printed
Motion: Brandon Moss Second: Bradley Naylor
Motion Passed
 - **Motion to approve Treasurer's report as presented**
Motion: Beth Vaughn Second: Doug O'Neal
Motion Passed

- VI. OCDA News Report (Highben, for Cloeter)
 - Reminder of upcoming newsletter deadlines
- VII. IT Coordinator Report (Schnipke, for West)
 - Request for website updates for summer conference related items

Chair Reports

- VIII. Membership (Butke) – no report
- IX. Investment Committee Report (Vandock)
 - OCDA is now contracted with Collins & Guilford Wealth Advisors LLC
 - Investment growth/loss is within reasonable margins; great first week, but December 2018 was worst market performances since 2008
- X. Summer Conference Report (Dent)
 - Hampton Inn & Suites will have a small block of rooms available on Sunday night of conference for board members who don't want to drive in on Monday morning
 - Registration form and flyer for conference are in the works
- XI. Children's Honor Choir (Call)
 - The "theatre in the round" at Otterbein which necessitated smaller numbers for the honor choir is now over, so we can accept a larger number of students
 - Barb Lamont will be the conductor
- XII. High School Honor Choirs (Johnson & Myers)
 - Registration, etc., is gearing up for summer conference
- XIII. Elementary Festival (Ramos) – no report
- XIV. Mentorship (Pierson)
 - Website glitches are still plaguing mentorship
 - Need to look out for young members/conductors who need mentors
- XV. Historian (Gelsone) – no report
- XVI. Retired (Ayling) – no report
- XVII. Exhibits/Advertising (Pemberton)
 - All advertisers have committed to all newsletters for the coming year
- XVIII. Past Presidents' Council (Veigel)
 - Ballot for upcoming elections is complete: President Elect- Doug O'Neal, Brad Pierson; Secretary - Zeb Highben, Beth Vaughn; NE Region Chair - Jenn Call, Brian Black; SC Region Chair - Ann Johnson, Sarin Williams; SW Region Chair - Sarah Baker, Brett Scott
 - Distinguished Service Award recipient will be Sandra Mathias
- XIX. Student Chapter Rep (vacant)
- XX. SC Region (McClain) – no report
- XXI. SW Region (Potts) – no report

- XXII. NE Region (Bianchi) – no report
- XXIII. NW Region (Vaughn)
 - Elementary Choir Festival in NW Ohio will be March 2
- XXIV. EC Region (Miller) – no report
- XXV. R&R Area Coordinator Reports
 - Youth (O’Neal) – no report
 - Collegiate (Bucoy-Calavan, Naylor) – no report
 - Lifelong (Carpenters)
 - The Greater Cincinnati Choral Consortium is trying to reinvigorate area community choirs
 - Repertoire Specific (MacMullen) – no report

Old Business

- XXVI. Guidelines for conference scholarship disbursement (from Ayling golf outing) tabled until June meeting

New Business

- XXVII. Contingency Fund Policy (Vandock)
 - Discussion of purpose of the contingency fund in lieu of new investment accounts
 - **Motion to discontinue annual contributions to the contingency fund, and cap its balance at \$10,000**
Motion: Kent Vandock Second: Loren Veigel
7 in favor, 0 against, 0 abstentions → Motion passed

- XXVIII. Authorized Account Signers
 - **Motion to add Brandon Moss and remove Loren Veigel from accounts**
Motion: Doug O’Neal Second: Brian Potts
Motion Passed

Adjournment

- **Motion to adjourn**
Motion: Ann Johnson Second: Marie Bucoy-Calavan
Motion Passed

Upcoming Events

- OMEA Conference: January 31—February 2, 2019 (Cleveland)
- ACDA National Conference: February 27—March 2, 2019 (Kansas City)
- Summer Board Meeting: June 17, 2019 (Otterbein University)
- OCDA Summer Conference: June 17-19, 2019 (Otterbein University)